



Orrville Firefighters Association

P.O. Box 144 ♦ Orrville, Ohio 44667
330-684-5052

Tent Rental Agreement

Please fill out and sign this TENT RENTAL AGREEMENT and mail it along with the deposit fee to:

Orrville Firefighters Association
P.O. Box 144
Orrville, Ohio

Name: _____
Address: _____

Telephone: _____

I hereby agree to rent _____ 20' X 20' Tent with _____ side panels for the date(s) of _____
_____ for the express purpose of a/an _____ for the
sum of \$200.00 per tent and \$20.00 per side panel.

Terms & Conditions

1. Quotes and proposals do not guarantee availability of a tent. Tents will be reserved only upon receipt of a signed rental agreement and a 50% deposit. Final payment is due the day of setup.
2. A non-refundable deposit of 50% is required to hold equipment for the date of event. Please send a check and filled out copy of this document to the address listed above. Final payment is due on date of setup. OFFA will accept cash or check made payable to the Orrville Firefighters Association. A delivery fee of \$25.00 **may** be assessed for deliveries out side the city limits of Orrville.
3. Installation of a tent must be done correctly for the protection of the users, the tent, and ultimately the success of your event. Therefore, it is the strict policy of the OFFA that all setup and take downs are performed by OFFA crews. All rentals include equipment, setup, and tear down.
4. Rentals are normally setup the day before and taken down the day after the agreement date. In some circumstances Sunday rentals are put up early in the morning on Sunday (7 AM - 9AM) and Saturday rentals are taken down early Sunday morning (6AM - 8AM). In all cases OFFA will contact you on the Wednesday prior to the date to confirm set up and take down times. For specific set up/delivery times, please call at least 10 days in advance.

5. Client understands that tents are temporary structures designed to provide limited protection from weather conditions, primarily sun and rain; however, there may be situations, particularly those involving strong winds and lightning, in which tents will not provide protection and may even be damaged or blown over. Evacuation of tents to avoid possible injury is recommended when severe weather threatens the area where tents are erected. People must leave the tents and not seek shelter in tents during such conditions. It is best to evacuate when in doubt. If any thing happens please contact the OFFA and we will take care of it. OFFA reserves the right to take a tent down to prevent equipment, persons, and property from any possible harm or damage. We also reserve the right to cancel an order in the event harsh weather doesn't allow for setup or will cause harm to any rented equipment, as well as persons or property. In this rare event, your deposit will be refunded in full.

6. The lessee is responsible for all equipment from the point of delivery until pick-up. The lessee will also take on full responsibility & will be held liable for any damages that occur to any/all equipment. Lessees will be charged for damaged, broken, lost, and stolen equipment at replacement prices.

7. OFFA will do its best to protect your property during the delivery, setup, and removal process. The client agrees to release OFFA of any liability for any damage to any property due to delivery, setup, and removal of equipment on your property. This includes, but is not limited to damages from stakes, poles, and other equipment necessary to keep tent stabilized. The first step OFFA crews take when installing at tent is to spread flat on the ground where it is to be setup. Please have the area completely cleared of obstructions before our arrival at the setup location. In like manner, the tent must be must be completely empty before OFFA can take it down. To avoid unnecessary damage to any of your homes underground utilities please have all underground piping, (ex. Sprinkler systems, septic & electrical lines) marked prior to our arrival.

8. In consideration of acceptance of this rental agreement, I do hereby, for myself and my heirs waive and release all rights and claims for any damages which I may have or which may hereafter accrue to me, against the OFFA and its members in conjunction with the subject tent rental.

Printed Name: _____

Signature: _____

Date: _____